



Step by Step Guide for Registering for Taglit-Birthright Israel: Indiana Hillel

General notes about registration: After you have completed the registration form, you will receive a confirmation email from Taglit-Birthright Israel. Don't forget to click the link to confirm your email address. **Your application isn't complete until this happens!** Often this email will go to your spam folder, so if you don't see it in your inbox within a few hours of registering please check there. Additionally, don't forget to pay your refundable deposit. In order to participate on a trip you must have a deposit of \$250 in the system.

Step 1:

Visit www.freeisraeltrip.org. You will not be able to register with a ".edu" email address, so please make sure you have another email address available. Your email address will become your user ID, and you will need it and your password throughout the process. All contact from Taglit- Birthright Israel and IU Hillel will be done through your non- edu email address.

Step 2:

Complete Part 1 (the primary application)

Part 1 of the application is administered by Taglit-Birthright Israel. This is your primary application and includes 8 sections:

- **Section 1:** General Information – includes all contact information. The first phone number the application asks for please make sure to use your personal cell phone number. You will also need to provide your passport number and expiration date.
- **Section 2:** Trip Selection – this is where you select a Hillel trip. Select Campus trip if you would like to go with IU Hillel. Select National trip if you want to go with other Hillel students from other schools that don't go to IU.
- **Section 3:** Jewish background
- **Section 4:** Previous Israel Experience
- **Section 5:** Essays
- **Section 6:** Trip Waiver
- **Section 7:** The Deposit: Pay your \$250 refundable deposit.
- **Section 8:** Email Confirmation

Step 3:

(24-48 hours after Step 2): Application Part 2 (Secondary Application)

You will receive an email from Hillel with a link to your secondary application. This is Hillel's part of the application, and is required! In this section, you will fill out your medical and emergency contact information, make requests for roommates (if applicable), and list any allergies or dietary information. If you are confirmed as a participant, after applications and

interviews are completed, this is where you will find your travel information including your bus number, flight code, flight numbers, and a link to extend your stay in Israel.

****If you are applying for a future round you do not have to fill out part 2 of your application. Rather please email Megan Garrett, megagarr@indiana.edu with your trip preference so she can add you to a priority list for that future trip.**

Step 4:

Interview. After you have completed your application, and paid your deposit you will be contacted for an interview via an email service called Sign Up Genius, which is a required part of the Taglit-Birthright Israel application process. This allows us to get to know you better, determine your eligibility, and gives you the chance to ask any questions you might have. Questions about your application or the registration process? Contact Megan Garrett, megagarr@indiana.edu or call the office at 812-336-3824.